



BRUCE TOWNSHIP BOARD MINUTES

October 12, 2023

Call Meeting to order at 7:00 PM.

Board Members: C. Marsh, V. Gage, W. Pulfrey, M. Pins, J. Kronemeyer
Absent

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes – 14 Mile question and nothing is being done by the county.

Approval of Minutes of September 14, 2023, Meeting Minutes- Motion by Kronemeyer with support from Marsh to approve the minutes of September 14, 2023, with one amendment. Motion passed.

Pay Bills – Motion by Kronemeyer supported by Pins to approve the bills (check #12180-12221 including 1 ACH payments for a total of \$41,863.94) as presented. Motion passed.

County Commission Report – Nothing so far this year.

Reports of Special Meeting – None

Zoning Administrator – There are 31 permits for the year.

Assessor's Report:

- A. Land Division – LaMantia 002-056-029-00 – Tabled due to lack of information from landowner.
- B. Assessor Accessibility to Taxpayers Policy – Motion by Pins with support from Gage to approve the policy. Motion passed unanimously.
- C. Audit Procedures for Granting Real Property Exemptions Policy – Policy is already in place.
- D. Personal property Canvas and Records Maintenance Policy – Motion by Pins with support from Pulfrey to approve the policy. Motion passed unanimously.
- E. Poverty Exemption – Chipman asked that the policy for Poverty Exemption be reviewed due to changes at the state level at next month's meeting.

- F. Agriculture Classification – There are different categories of Agriculture Classification at the Federal level and Chipman is working with Gage to obtain more information.

Planning Commission Report – Working on a workable draft for the new Solar Ordinance.

Treasurer’s Report –

- A. Fund Balance – CDs are \$97,821.35, General fund is \$642,277.45 and the Road Fund is \$312,348.00, for a total of all funds is \$1,052,446.80.
- B. CSB Account for Ambulance/Fire Millage – Motion by Marsh with support from Kronemeyer to approve Gage and Pulfrey to open a CSB Bank Account for Ambulance Tax/Fire Fund and to be signers on said fund. Motion passed unanimously.

Clerk’s Report –

- A. Correspondence – None
- B. Social Media Policy – A draft Policy was provided by Pulfrey, and a first reading was requested by Kronemeyer. Tabled until next meeting.
- C. Fire Call Bill/Statement Form – Form has been presented to the vendor and reviewed by Andrew and Joabar. 3-part form with one copy to clerk, Fire Chief and one copy to the responsible party.
- D. F-65 Audit – There is one item on the draft Audit Report of the FY2023 regarding the lack of adjusting/transferring funds for budgetary purposes to cover expenditures. Most of which are related to Ambulance fees.
- E. DStech – Mr. Pietrangelo (IT) was scheduled to attend and respond to questions; however, he was not able to attend at the last minute.
- F. Early Election (9 days) for 2024 Primary and general Elections – The County has identified Soo Township as the site for the 9 days of Early voting for the 2024 Elections. Our township and the other townships must approve that choice prior to Oct. 25, 2023. Motion by Marsh to designate the Early Voting site of Soo Township for Bruce Township Voters, supported by Kronemeyer. Motion passed unanimously.

Firemen’s Report – Incidents – 3 incidents this month, Chief Andrews continues to solicit radio bids. Training continues.

Ground and Park Report – 18 trees have been removed at Dunbar and the stumps will be ground down soon.

Cemetery – Donaldson is now closed for the season.

Old Business –

- A. ARPA – Suggested uses – Nothing new
- B. Ambulance Authority – the next meeting will be working on the By-laws for the authority.

C. 12 Mile Bridge Bypass – waiting on the Road Commission to begin work.

D. .GOV – The recommendation for changing over to .GOV is on hold by the State at this time.

New Business

A. Ballot Box Security Camera for New Ballot box – We will wait until we get the Ballot Box installed.

B. Bids will be solicited for replacing the Boat Launch at Dunbar – We have one quote however it is not for a stationary dock.

C. Snow Removal – Bids were requested and only one vendor responded. Motion by Marsh with support from Pins to accept the bid from Kaysner Construction. Motion passed unanimously.

D. Fire Building Expansion – Marsh is in contact with a vendor to get certified building plans which will then be used to obtain construction bids.

Public Comments – limit 3 minutes – Discussion regarding 14 mile and pending Solar/wind legislation.

Adjournment – Motion by Kronemeyer with support from Pins to adjourn. Motion passed; meeting adjourned at 8:05 PM.