



## **BRUCE TOWNSHIP BOARD MEETING**

**February 10, 2022**

Call meeting to order at 7:00 PM.

Board Members: C. Marsh, M. Pins, R. LaJoie, W. Pulfrey, J. Kronemeyer

Absent:

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes, None

Approval of Minutes of January 13, 2022– Motion by Pins supported by LaJoie to approve the Minutes of January 13, 2022, as presented. Motion passed

Pay Bills – Motion by Kronemeyer supported by Pins to approve the bills (check #11151 - 11184 including 4 ACH payments for a total of \$20,731.73) as presented. Motion passed.

County Commission Baron Report – None

Reports of Special Meeting - None

Zoning Administrator – One permit was issued.

Assessor's Report:

- A. Boundary Adjustment – This request is to change the legal discretion of the two properties. Motion by Pins, supported by Kronemeyer to change the legal discretion as presented by the Assessor. Roll Call vote was taken with Yeas 5 and Nays 0. Motion was declared passed.
- B. Assessment Roll – Inflation rate multiplier for this year's property has been determined by the State Tax Commission at 3.3% which will increase taxes.

- C. Notice of March Board of Review – has much more information than provide in the past. The information about the tax rate and factors that affect the amount of Taxes the property is assessed is identified.
- D. Deeded Property – When deeded property is not recorded, uncapping of the tax rates goes back to the date of the sale. This has some significance with the taxable value of the property.
- E. Review of land divisions to verify compliance with setbacks by Zoning Administrator would be helpful.

Planning Commission Report – Members will be reviewing the Master Plan for changes and improvements that have been implement over the years, including educational resources.

Treasurer’s Report: There is \$372,845.22 in the Road Fund 2, and in the General Fund there is \$703,748.16 for a total of all funds of \$1,076,593.38.

Clerk’s Report –

- A. American Rescue Plan Act funds – We have received the first payment including the adjustment for Townships that did not want the funds.
- B. Cyber Insurance – Motion by Kronemeyer supported by Pulfrey to purchase Cyber Insurance Coverage in the event that there is a security breach of our server. Motion passed.
- C. Fixed Asset – Motion by Marsh with support from Kronemeyer to increase the Fixed Asset from base of \$200 to \$1500, Motion passed. A motion by Pins with support by Marsh that the Township Clerk is responsible for fixed asset control with the duties of review/maintenance of the fixed assets roll. The results of the roll call vote on this resolution were Yeas – Marsh, Kronemeyer, Pins – Nays Pulfrey, LaJoie. Motion/Resolution passed with 2 Nay votes.
- D. Change account names (Funds) – The fund names that are not required have been changed.

- E. Consistent Pay – Motion by Pins supported by Kronemeyer to approve a resolution that will increase base pay for employees to \$20 per hour. Committee/Board employees will have a minimum of 4 hours per meeting. Pay rates will be effective April 1, 2022. Roll call vote was Ayes 5, Nays 0. Resolution was declared passed.

Firemen’s Report – 2 calls, Air bag training has not been provided by the manufacture, Chief Andrew’s is planning on doing extensive training on a vehicle this summer, Chief Andrews will compile a new list of Fire Assets that meet or exceed the \$1500 threshold and supply the new listing to the Clerk.

Ground and Park Report – The permit to place water line protection at Dunbar Park was denied due to a lack of a study on protected clams in the area. An estimate for a 24’ X 36’ pavilion on a slab is approximately \$30,000

Cemetery – Nothing happening yet.

Old Business –

- A. Charter Township Application – Motion by Marsh supported by Pins to deny changing from a General Law to a Charter Township. A roll call vote was Yea – 5 Nay – 0. Motion was declared passed,

New Business

- A. Planning Committee Member – Motion by Marsh with support from Pins to approve Tom Gage to the Planning Commission. Motion Passed.
- B. There will be a Budget work session on 2-17-2022 at 6 PM

Public Comments – limit 3 minutes, None

Adjournment – Motion by Pins supported by Kronemeyer to adjourn the meeting. Motion passed. Meeting adjourned at 8:35 PM