



## **BRUCE TOWNSHIP BOARD MEETING**

**January 13, 2022**

Call meeting to order at 7:00 PM.

Board Members: C. Marsh, M. Pins, R. LaJoie, J. Kronemeyer

Absent: W. Pulfrey

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes, None

Approval of Minutes of December 9, 2021 – Motion by Pins supported by Marsh to approve the Minutes of December 9, 2021, as presented. Motion passed

Pay Bills – Motion by Pins supported by Kronemeyer to approve the bills (check # 11121 – 11150 including 2 ACH payments and a bank service charge for a total of \$27,416.66) as presented. Motion passed.

County Commission Baron Report – Lots of meetings regarding Nebbish Island Ferry. Sugar Island is also having issues with the Ferry schedule. UPTA is reviewing the issues.

Reports of Special Meeting - Work Session where Broadband was discussed, no decisions were made.

Zoning Administrator – Position review/appointee was presented and a motion by Marsh supported by Pins to hire James A Moreau to the position of Zoning Administrator.

Motion passed.

Assessor's Report: -

A. Looking at new construction, otherwise there is an organizational meeting on March 7, 2022. The profiles/property cards will be available with next year assessments for residents.

Planning Commission Report – The December 21, 2021, was to review the special land use requirements, and we are starting to review the Master Plan to include the new items. The Next Planning Commission meeting is January 25, 2022.

Treasurer's Report: Nothing to report due to issues with QuickBooks. The clerk is looking into these issues.

Clerk's Report –

- A. Audit 2020-2021 Handout – The Clerk has the Auditor report if anyone is interested.
- B. American Rescue Plan Act funds – The first payment has been put into the money Market account and we will be putting the funds into a separate bank account. The Treasurer will make the change. Pulfrey and Kronemeyer have taken training on how to expend the funds based on the Final Federal ARPA Fund Guidelines/Rulings
- C. Cyber Insurance –from DStech and MUM will be tabled until next meeting.
- D. Fixed Asset – Pulfrey is requesting a review of our Fixed Asset Policy and will provide the Board with more details to allow for a Policy review at next meeting.
- E. Change account names (Funds) – This is based on the audit report to remove the separate funds that are no longer needed. The funds titles that will be kept are the general fund, road fund 2 and ARPA fund. We will still track the expenditures as previously done.
- F. Consistent Pay – due to the increases in general wages and the increase in the cost of living a review of our needs will be examined and presented at our next meeting.

Firemen's Report – 1 fire call, tree fell on a house. The state of Michigan has a first responder grant that Chief Andrews will check into. CPR training will be offered on 1- 15 2021

Ground and Park Report – Stone at Dunbar is needed on the north shore; A request for a permit to install 250 of stone has been submitted. The Black Ash trees have been cut down. The pavilion was also discussed.

Cemetery – Nothing happening yet.

Old Business –

A.

New Business

- A. Budget Work Session – Scheduled for February 17, 2022, at 6 PM.
- B. MTA Conference – is in Lansing this year (April 25-28) and if someone wants to attend, please let us know.
- C. Charter Township option – General discussion did not see any need at this time.

Public Comments – limit 3 minutes, None

Adjournment – Motion by Pins supported by Kronemeyer. Motion passed. meeting adjourned at 7:50 PM.