



BRUCE TOWNSHIP BOARD MEETING

January 09, 2020

Call meeting to order at 7:00 PM.

Board Members: R. LaJoie, C. Marsh, D. Rogers, M. Pins. W. Pulfrey

Greetings - Pledge of Allegiance

Public Comments - limit 3 minutes

Approval of Minutes: Motion by Rodger supported by Pins to approve the Minutes of the Regular December 12, 2020 meeting. Motion passed.

Pay Bills -- Motion by Roger supported by Pins to approve paying of the bills (check numbers 10293 - 10316) for a total of \$ 23,864.74. Motion passed.

County Commission Report – None

Reports of Special Meeting - Marsh will attending an MTA meeting in Gaylord on January 22. 2020

Zoning Administrator – Nothing to report.

Assessor's Report – Personnel Property notifications were mailed out. The Board of Review will be meeting on March 09th from 9am to 3pm and on March 10th from 3pm to 9pm.

Planning Commission Report – No meeting

Treasurer's Report: There were receipts of \$ 19,654.80, expenses of \$ 37,845.28 and we do not have a balance of all funds currently due to a Quick Books issue.

Clerk's Report –

- A. 2019 ending Audit – It is just about done, just waiting on the review documents.
- B. Patrick & Person - Donaldson work – hours for the Donaldson Cemetery work, plotting, researching and developing the maps were presented and will be paid after this meeting.
- C. Credit Card update – The credit card program is up and operation for Hall Rental and for Zoning payments. Taxes has been functional for some time now and is being used regularly.

- D. Email update – We have most of the Bruce Township emails setup and operational now.
- E. Hall Rental Calendar update – Chelsea Drusha has the online rental calendar just about done, I have played with it and it seems to be fine. Chelsea is fine tuning it, and we should have it soon. The hall rental agreement and the indemnification agreement are online now.

Firemen's Report – Lots of call outs for burning power poles. We had 5 one day. The demand for fire and standby fire services went on for more than 5 days and a motion by Pins supported by Pulfrey to give the members that worked the extended outage be issued a \$40 gas card to cover their fuel expense. Motion passed. Andrews will provide the name of those involved. On January 14th, we will be having training on emergency operational issues.

Ground and Park Report – Lots of tree damage in Dunbar park

Cemetery: Nothing to report

Old Business

- A. Assessor Contract Review – we will be refining the job description in the new future prior to April 1, 2020. MTA reported that the assessor must be an employee of the township (not a statutory employee) or nor under contract. There was also lots of discussion with the Assessor regarding updating of adjustments and splits, nothing seemed to be resolved.
- B. Tabled – Land Division Castagne – after much discussion with the Castagne's and Board member, the motion to putting the resolution on the floor was made by Pins, supported Rodgers was passed by Roll Call vote. Rodger- Aye, Pins – Aye, Marsh – Aye, Pulfrey – Aye and Lajoie – Aye.
- C. Black top- New contract bids came in \$60,292 less than the \$450,000 that was proposed last year, and the new bids are for \$390,000 for the covered work on Lower Hay Lake and Seven Mile from M129 to Riverside Drive. The Board has approved work on these projects at a prior meeting but wanted to wait for the new bids to come in.

New Business

- A. Emergency Acton Plan - There needs to be a Standard Operation Plan for the activation and use of the Bruce Township hall during emergency. We will check with Emergency Services to see if they have a notification plan for Bruce Township.
- B. Generator- The generator did not function as needed and we will contact the service company to request corrective service. Generator service was operational after staff corrected the battery issue, but the system must be self-starting and self-testing.
- C. Trust Land – Now that the Chippewa Tribe is having more land (in Bruce Township) put into trust, we need to find out the process of requesting monies from them to help our township.

Public Comments – limit 3 minutes

Adjournment Motion to adjourn was made by Rodgers supported by Pins. Motion passed. The meeting was adjourned at 7:55 pm.