

TOWNSHIP OF BRUCE

MINUTES OF REGULAR MEETING HELD ON JULY 11, 2019

The regular meeting of the Bruce Township Board was held on July 11, 2019 at the Bruce Township Hall with board members Marsh, LaJoie, Pins and Rogers present. The Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Motion by M. Pins, second by D. Rogers to have Barb Hillock take the minutes for this meeting, due to the absence of the Clerk. All were in favor, motion carried.

Public Comments: There none at this time.

Clerk Resignation – Wanda Sawyers presented her resignation as Bruce Township Clerk, effective July 1, 2019. Motion by D. Rogers, second by M. Pins to accept Wanda's resignation. All were in favor, motion carried.

Motion by D. Rogers, second by R. LaJoie to allow Wanda Sawyers to sign checks. All were in favor, motion carried.

Minutes of the June 13, 2019 meeting – No minutes were available.

Motion by D. Rogers, second by M. Pins to pay the bills. Checks # 10078 through #10102 were issued for a total of \$35,211.27. All were in favor, motion carried.

County Commission Report – Commissioner MacLean was not present.

Special meeting – No one attended any special meeting.

Zoning Administrator – M. Pins reported there were 12 permits issued.

Assessor's Report - They are preparing backup of all properties to be sent in, there is no picture. Partial mapping is being done. Tax tribunal on old school is still moving on.

Planning Commission – nothing to report at this time.

Treasurer's Report – R. LaJoie reported receipts were \$28,971.75 and expenses were \$14,866.10, leaving a balance of \$946,785.67 .

Clerk's Report – nothing to report

Firemen's Report – Tim Andrews reported that they had been called out on two calls, a grass fire and a car accident.

Grounds and Park Report – Dunbar Park is very wet, only able to cut grass in the high areas, Donaldson Cemetery needs more work done there.

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C. Marsh brought up the issue of Vern Sawyers not be able to load/unload the mower, or is not able to get on and off the mower. It was decided Carl would talk to Vern on Friday and inform him that he would not be doing the mowing any longer. It was also determined that Vern should be removed from taking the Recycling trailer weekly.

OLD BUSINESS:

Board of Review – will be held on Tuesday, July 16, 2019 at 7:00 p.m.

Brine for road – has been completed

Website – will be working on website starting Friday, July 12. Rusty Walsh reported that all we would be able to do would be to upload and post, all other input would have to be done by her.

NEW BUSINESS:

Appointing Clerk - there are three that have applied for the position of Twp. Clerk, Ward Pulfrey, Roxanna Rosebohm and Lindsey Sherlund. It was decided that the board would vote for each. 1. Ward Pulfrey – Rogers yes, Pins yes, Marsh yes, LaJoie yes. 2. Roxanna Rosebohm – Rogers yes, Pins yes, Marsh no, LaJoie no. 3. Lindsey Sherlund – Rogers yes, Pins yes, Marsh no, LaJoie no. The position of Bruce Twp. Clerk will be filled by Ward Pulfrey. His will take over the position effective July 12, 2019. Thank you to all that applied for the position, and if still interested may run for the position on the November ballot.

Propane prices – As there some new propane company in the area, it was decided that C. Marsh will look into the prices from these companies and report back at the next meeting.

Agriculture Permits – at this time you do not need a permit to put up an agriculture building, because of this the assessor does not know when this happens. Would like to change the policy so that an agriculture permit would be required at no charge, but that way the Assessor would have the information needed.

Township keys – we are having a problem with keys not be turned back in after rentals. Looking for ideas , 1. Maybe charge a deposit fee for the key that would be returned when the key is returned. 2. Change all the locks again. It was decided that we would look into prices to change locks.

Election Training – Barb Hillock reported that she had attended the training for the new system that will need to be followed starting with the election in March 2020. Because of this new way of elections there will need to be a computer with Windows 10 to finalize the end of the night

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reports. Barb will also be doing more training on the new system with Cathy Maleport after Labor Day. We will also need to change over to the State version for registered voters.

New Computers – a bid for 2 new computers with Windows 10 was submitted Software Services for a total of \$2,323.44. This would be for 2 Dell I 7 with 15 gigs and would be fully loaded, plus his time to transfer the programs. Motion by D. Rogers, second by M. Pins to purchase 2 new computers for the office.

M. Pins also stated that he needs a new laptop for zoning. We will be getting a bid to purchase this.

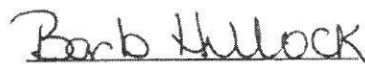
Payroll time sheets – we were presented with a new time sheet that will be used for all that require one. These time sheets will go into effect start Thursday, July 11, 2019.

M. Pins wants to Thank Wanda Sawyers for her many years of service to Bruce Township and to Barb Hillock for stepping in to help in the change over.

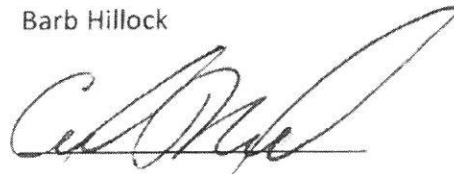
Board of Review and Planning – As now that Ward is the new clerk, he will have to resign from both the Board of Review and Planning boards, and new people will need to be found to fill these positions.

Motion by M. Pins, second by D. Rogers to remove Wanda Sawyers and Loretta Scales from the signature card for signing checks at Central Savings bank, and add Ward Pulfrey to the card. All were in favor. Motion carried.

Motion by D. Rogers, second by M. Pins to adjourn the meeting. All were in favor, motion carried. The Supervisor adjourned the meeting at 8:40 p.m.



Barb Hillock



Carl Marsh, Supervisor